

FINE ART SOLUTIONS

Artwork Receipt Form

Date Customer / Company Name

Job Specification

Artwork Title	Dimensions - CM / Inches (please specify)	Substrate	Insurance Value (£)

Condition Report - for individual items valued at £1,000 or more

It is implicit in your contract that you are responsible for insuring any goods that are entrusted to us, either directly or indirectly and are held by us until returned. We will take due and responsible care of any items left in our possession, but the company cannot accept liability for loss or damage of goods entrusted to it. Owners or custodians of artworks or other goods left in the possession of Fine Art Solutions (a division of Felix Rosenstiel's Widow and Son Limited) are advised to ensure that their own insurance coverage is extended accordingly. The artwork entrusted to us, may be moved by third parties for transportation to our scanning and printing studios and to a framing workshop if required. We will take due and responsible care, but as above, it is your responsibility to ensure that the works are properly insured whilst they are in our care.

Your attention is drawn to the provisions of the Copyright Designs and Patents Act 1988 and you warrant that the intellectual property of the artwork named above is either your own or has been cleared by you or is in the public domain prior to giving the artwork(s) to Fine Art Solutions, a division of Felix Rosenstiel's Widow and Son limited. Terms and Conditions apply. Our full Terms and Conditions are available to view and download at www.fineartsolutions.co.uk

Printed Name Signature Date

Pro-forma Number (Internal Use Only)